



## Da Vinci Schools

### Da Vinci Schools Regular Board Meeting

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#### Date and Time

Wednesday January 22, 2025 at 6:00 PM PST

#### Location

201 N. Douglas Street, El Segundo, CA 90245

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Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. The meeting is accessible online at <https://davincischools-org.zoom.us/j/95261963725> or dial (669) 900-6833 and use Meeting ID: 952 6196 3725.
  2. Agendas are available to all audience members on the Da Vinci Schools website [www.davincischools.org](http://www.davincischools.org).
  3. Meeting held at 201 N. Douglas St., El Segundo, CA 90245 and 118 Prospect Quay, Point Pleasant London SW181PR.
  4. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed twenty (20) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
  5. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
  6. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
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7. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Call the Meeting to Order		Jo Webber	1 m
<b>B.</b> Record Attendance		Alison Wohlwerth	
<b>C.</b> Approve the Agenda	Vote	Jo Webber	1 m
Call for any changes to the agenda before a motion to approve the agenda is made and seconded.			
<b>D.</b> Public Comments		Jo Webber	5 m
Please see Notice above. The duration of individual comments and the total comment time may be adjusted at the discretion of the board chairperson. Comments will be given on a first-come, first-served basis; however, the board chairperson may direct staff to create an orderly process in the event a large number of audience members wish to speak.			
<b>II. Special Board Action</b>			<b>6:07 PM</b>
<b>A.</b> Approve Nomination of New Member of the Board of Trustees	Vote	Jo Webber	3 m
The Da Vinci Schools Board of Trustees vote to nominate Laura Schaefer as a new member. The nomination will be sent to the Wiseburn Unified School District Board for confirmation. Once confirmed, the new member will be sworn in at the February 26, 2025 Da Vinci Schools Board meeting.			

	Purpose	Presenter	Time
<b>III. Information</b>			<b>6:10 PM</b>
<b>A.</b> From the Board	FYI	Jo Webber	10 m
<b>B.</b> From the CEO/Superintendent	FYI	Matthew Wunder	5 m
<b>C.</b> From the Chief People Officer	FYI	Veronica Rodriguez	5 m
<b>D.</b> Student Board Advisor Update	FYI	Students	10 m
<b>E.</b> Financial Update	FYI	Michael Amato	30 m
		<ul style="list-style-type: none"> <li>• Annual Audit Report/Auditor Presentation</li> <li>• First Interim Financials</li> <li>• Board-Designated Net Assets</li> <li>• ERTC Update</li> <li>• November Financials</li> <li>• Da Vinci Schools Fiscal Policy Update</li> </ul>	
<b>F.</b> Operations Update	FYI	Vicente Bravo	5 m
		<ul style="list-style-type: none"> <li>• Cafe and Kitchen Update</li> </ul>	
<b>IV. Approval of Minutes</b>			<b>7:15 PM</b>
<b>A.</b> Approval of Minutes of the November 20, 2024 Regular Da Vinci Schools Board Meeting	Approve Minutes	Jo Webber	1 m
<b>B.</b> Approve Minutes of the December 2, 2024 Special Board Meeting	Approve Minutes	Jo Webber	
<b>C.</b> Approve Minutes of the December 6, 2024 Special Board Meeting	Approve Minutes	Jo Webber	
<b>V. Consent Agenda</b>			<b>7:16 PM</b>

	Purpose	Presenter	Time
<p><b>A.</b> Accept the Da Vinci Schools Transaction Register - November, 2024</p> <p>Check and ACH transactions over \$10K, presented by management to the Board for approval, as previously agreed.</p>	Vote	Jo Webber	1 m
<p><b>B.</b> Ratify 2025 Employee Health Benefit Rates</p> <ul style="list-style-type: none"> <li>• Fiscal Impact of 2025 rates is estimated at 11%.</li> <li>• Benefit rate split will be employer: 80%, employee: 20%.</li> <li>• Health benefits deferral stipend to absorb the cost of increase for employees for half a year. Cost: \$21,870</li> </ul>	Vote	Jo Webber	1 m
<p><b>C.</b> Approve FY 2023-24 Da Vinci Schools Audit Report</p>	Vote	Jo Webber	1 m
<p><b>D.</b> Approve FY 2024-25 First Interim Reports for Da Vinci Communications, Connect, Design, and Science</p>	Vote	Jo Webber	1 m
<p><b>E.</b> Approve Board-Designated Net Assets Changes As of year-end, June 30, 2024.</p>	Vote	Jo Webber	1 m
<p><b>F.</b> Approve Da Vinci Schools Fiscal Policy Update</p> <p>A new section was added (on page 18) for "Unallowable Costs." Previously, this was not specifically in the Policy, but in practice, it has always been disallowed.</p>	Vote	Jo Webber	1 m
<p><b>G.</b> Ratify Agreement with Spectrum Enterprise for Internet Service</p> <p>This is a three-year agreement for upgraded 5G service to maintain proper internet service for all Da Vinci school sites.</p>	Vote	Jo Webber	1 m
<p><b>H.</b> Approve Consultant Agreement with Culture Consulting Solutions for January 1, 2025 through June 30, 2025</p>	Vote	Jo Webber	1 m
<p><b>I.</b> Approve Consultant Agreement with Kat Kouot</p> <p>Paid out of grant funds.</p>	Discuss	Jo Webber	1 m
<p><b>J.</b> Approve Transitional Kindergarten Teacher Qualifications Policy</p>	Vote	Jo Webber	1 m

	Purpose	Presenter	Time	
<p>The Transitional Kindergarten Teacher Qualifications Policy and accompanying Determination of TK Teacher Qualifications - Review and Approval Form establish that the following criteria is comparable to the 24 units of education described in Education Code section 48000(g)(4)(A): One or more school years of professional experience working in an early childhood classroom setting.</p>				
<b>K.</b>	Approve 2024-25 School Accountability Report Card (SARC) for Da Vinci Communications	Vote	Jo Webber	1 m
<b>L.</b>	Approve 2024-25 School Accountability Report Card (SARC) for Da Vinci Connect	Vote	Jo Webber	1 m
<b>M.</b>	Approve 2024-25 School Accountability Report Card (SARC) for Da Vinci Design	Vote	Jo Webber	1 m
<b>N.</b>	Approve 2024-25 School Accountability Report Card (SARC) for Da Vinci Science	Vote	Jo Webber	1 m
<b>O.</b>	Approve Overnight Field Trip for Da Vinci Science CEA Honors Students	Vote	Jo Webber	1 m
<p>Da Vinci Science seniors will stay overnight at a park in Redondo Beach in May 2025, sheltering in structures they have designed and built as a capstone project in the CEA Honors Pathway.</p>				
<b>P.</b>	Approve Overnight Field Trip to the CCSA Student Pitch Competition for Connect High Students	Vote	Jo Webber	1 m
<p>The California Charter Schools Association Student Pitch Competition in Sacramento, CA in March 2025 encourages California charter high school students to create, submit, and present original business and social venture concepts. Costs up to \$5K reimbursed by the Girard Foundation; remaining costs to be taken from CTE pathway funding.</p>				
<b>Q.</b>	Approve Revised 2024-25 Board Meeting Calendar	Vote	Jo Webber	1 m
<p>The June 18, 2025 meeting date has been changed to June 25, 2025 to provide more time for year-end financial and compliance work.</p>				

**VI. Closed Session 7:33 PM**

<b>A.</b>	Conference with Legal Counsel	Discuss	Jo Webber	90 m
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	Purpose	Presenter	Time
• Significant Exposure to Litigation Pursuant to Gov. Code §54956.9(b) - 2 matters			
• Anticipated Litigation (Gov. Code section 54956.9(d)(2)) - 1 matter			
• Employee Discipline/Dismissal/Release (Gov. Code §54954.5) - 2 matters			

<b>VII. Closing Items</b>			<b>9:03 PM</b>
<b>A.</b>	Reconvene for Public Session & Closed Session Reporting	FYI	Jo Webber 1 m
<b>B.</b>	Adjourn Meeting	FYI	Jo Webber

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Next Regular Da Vinci Schools Board meeting: Wednesday, February 26, 2025.