



PART TIME CERTIFICATED POSITION

SCHOOL NURSE

Location: Da Vinci Schools
Hawthorne, CA 90250

Schedule: Part-time, 16 hours per week

Work Calendar: School calendar (August – June)

Supervisor: Director of Special Education

Compensation:

Level	Hourly rate
1	\$52
2	\$54
3	\$56
4	\$58
5	\$60
6	\$62
7	\$64
8	\$66

Da Vinci is an equal opportunity employer. Da Vinci does not discriminate on the basis race, color, national origin, religion, sex, gender identity, pregnancy (including childbirth, and medical conditions related to pregnancy or childbirth), ancestry, marital status, age, actual or perceived sexual orientation, citizenship, physical or mental disability, service in the uniformed services or any other characteristics protected by applicable state or federal civil rights laws. Complaints alleging noncompliance with this policy of nondiscrimination should be directed to Dr. Matthew Wunder, Chief Executive Officer at 310-725-5800 or mwunder@davincischools.org.

All offers of employment are subject to and contingent upon the completion of a criminal background check by the California Department of Justice. Convictions of certain crimes, including but not limited to sex and narcotics offenses and serious and violent felonies, as specified in the California Education and Penal codes, will bar employment with the District and this offer shall become null and void.



SCHOOL NURSE

(Certificated Employee)

Brief Description of the Position

Conducts the health services program for the Charter Schools for the evaluation, improvement, and protection of the health of pupils and school personnel in accordance with state law and Charter policies and procedures.

MAJOR DUTIES AND RESPONSIBILITIES:

- Functions as a contributing member of the school staff in all aspects of the school program.
- Evaluates the health and development status of each pupil through nursing diagnosis and use of appropriate evaluation techniques.
- Assists in the appropriate educational placement of exceptional children and youth.
- Protects the wellbeing of pupils in the school.
- Assists pupils to adapt to temporary and irremediable health problems.
- Sets and maintains standards of emergency care to minimize the effects of accidents and illness in the schools.
- Assists in the provision of a safe and healthful school environment.
- Acts as a school health consultant liaison to community agencies and medical care facilities.
- Supervises the maintenance of the cumulative health record for each pupil.
- Serves as a resource person to staff and pupils in all areas of health education.
- Conducts, supervises or coordinates vision, hearing, and dental screening of children.
- Conducts communicable disease control and prevention program.
- Refers children with health problems to the family health advisor or a public agency.
- Makes home visits when necessary
- Provides follow-up recommendations for care of children with health problems.

OTHER DUTIES AND RESPONSIBILITIES

- Maintains personal professional competence and contributes to the improvement of the profession.
- Prepares required reports.
- Participate in collection of research data pertaining to school health.

SCHOOL NURSE (Cont'd)

Ability To:

- Communicate effectively in oral and written form.
- Understand and carry out oral and written directions with professionalism.
- Establish and maintain cooperative organizational and community relationships.
- Select and requisition supplies and maintain required records.
- Identify and diagnose pupil health needs.

ACADEMIC QUALIFICATIONS (Required and Preferred):

- R.N. and Health and Development or Designated Services Credential (Candidates in progress accepted)
- Certificate of Audiometry Required or in Progress

Working Conditions:

Environment:

- Office/Classroom/playground environment; subject to considerable distraction and constant interruptions, and driving vehicle to conduct work.

Physical Abilities:

- Vision (which may be corrected) to read small print and maintain records
- Hearing (which may be corrected) to communicate with staff, students, parents
- Speech to communicate with staff, students, parents
- Dexterity of hands and fingers to operate equipment. Hands on tasks with students.
- Sitting/standing for extended to perform required duties periods of time
- Strength to lift, push, pull and carry objects which may weigh up to 25 lbs. on an occasional basis.

Work Year:

- Part-time, 16 hours per week

Reports to:

Under the direction of the Da Vinci Schools Director of Special Education for assignment, program evaluation and staff development. Immediate supervision provided by site Principals.