

Family Service Commitment Log

Academic Year 2012 – 2013



Name of Parent, Guardian, or Relative

Relationship to Student

Student Name

Student Grade Level

Expected School Events

At least one family member over the age of 18 is expected to attend the following school events:

Event	Date	Name of Family Member(s) Present	Staff Signature
Back to School Night	Thursday, September 13th – event begins at 6pm		
Fall Exhibition	Wednesday, November 14th – arrive anytime between 6pm & 8pm		
Fall Student-Led Conference	Week of October 8th schedule with your student's teachers		
Spring Exhibition	Thursday, March 28th – arrive anytime between 6pm & 8pm		
Spring Student-Led Conference	Week of April 29th schedule with your student's teachers		
Family Association Meeting (must attend at least one – all meetings begin at 6pm – see dates to right)	Tuesday, Aug. 21st Tuesday, Sept. 11th Tuesday, Oct. 9th Tuesday, Nov. 13th Tuesday, Dec. 11th Tuesday, Feb. 12th Tuesday, March 12th Tuesday, April 9th Tuesday, May 14th		

Additional Family Service Hours Opportunities

At least one family member over the age of 18 is expected to do a minimum of 5 of the options below:

Date(s)	Options	Date(s)	Verification – Please provide evidence of completion of this event.
Monthly	Attend Family Association Meetings		Please attach agenda or get a staff member to sign in this box.
August	Help with Academic Awards Dinner		Please get a staff member to sign in this box.
March	Volunteer at Registration Day		Please get a staff member to sign in this box.
January - April	Assist with the Annual Giving Campaign		Please attach email from head of AGC (Carla Levenson) verifying service.
Ongoing	Chaperone a field trip		Please get a staff member to sign in this box.
Ongoing	Assist with a student club		Please get a staff member to sign in this box. Please attach a description of service.

Anytime	Write a thank you email to a teacher		Please attach the email.
Anytime	Take your son/daughter on an educational field trip		Please attach a picture of your son/daughter on the trip.
Anytime	Take your son/daughter to see a college or university with an official admissions tour		Please attach a picture of your son/daughter at the college.
August	Help make teacher welcome baskets		Please get a leader of the Family Association to sign in this box.
Ongoing	Attend a College Night for a specific grade level		Please attach the agenda or get a staff member to sign in this box.
October January May	Help with a school dance		Please get a staff member to sign in this box.
Ongoing	Help a teacher with a specific project		Please get a staff member to sign in this box.
Ongoing	Translate documents into other languages		Please get a staff member to sign in this box and/or attach the document translated.
Ongoing	Help clean the school		Please get a staff member to sign in this box.
December & May/June	Watch Portfolio Defenses		Please get a staff member to sign in this box.
	Other – please specify:		Please provide a signature and necessary details for service performed.

What you need to know about your Family Service Commitment...

1. You are expected to complete one Family Service Commitment Log per student. If you have more than one student who attends Da Vinci Science High School, please complete two logs. You may have the same or different teachers sign off at one time. For example – if you attend a Family Association Meeting at the Science school, you are allowed to attach an agenda to each log and/or get a staff member to sign off on each log.
2. There is no place on the Family Service Commitment Log to record money or goods donated to the school. We greatly appreciate all donations, but these donations do not replace the completion of the Family Service Commitment.
3. The 2012 – 2013 log is effective beginning June 1, 2012 and needs to be turned into the office no later than May 31, 2013.
4. If you have any questions, please contact Erin D’Souza at edsouza@davincischools.org.
5. In order for a family member to be able to do service and receive credit on the log for the help, he/she must be over the age of 18.
6. Family Service is an important component of Da Vinci Schools. If a family does not complete the Family Service Commitment Log and turn it into the office by May 31, 2013, the student is at risk of not being invited back for the 2013 – 2014 school year.

Family Service Commitment Logs are due no later than May 31, 2013!