



**Da Vinci Schools Board of Trustees  
Meeting Minutes  
May 4, 2015**

Chet Pipkin, President	Matthew Wunder, Chief Executive Officer, Da Vinci Schools
Don Brann, Vice President	Steve Wallis, School Director, Da Vinci Science
Cheryl Cook, Secretary	Kate Parsons, School Director, Da Vinci Design
Brian Meath, Treasurer	Michelle Rainey, School Director, Da Vinci Innovation Academy
Jennifer Morgan, Trustee	Nathan Barrymore, School Director, Da Vinci Communications
	Tom Cox, Chief Financial Officer, Da Vinci Schools
	Carla Levenson, Director of External Relations, Da Vinci Schools
	Sharon Coulter, Director of Development, Da Vinci Schools
	Jaime Hernandez, IT Director, Da Vinci Schools
	Allegra Johnson, Special Education Director, Da Vinci Schools
	Kim Merritt, Post Grad 12, Da Vinci Schools
	Tien Cotter, Business Manager, Da Vinci Schools
	Karen Grace-Baker, Lead College Counselor, Da Vinci Design
	Russell Stoll, English Teacher, Da Vinci Design
	Chris Jones, Director of Curriculum, Instruction & Technology, WUSD
	Jhezrel Valentine, Executive Assistant, Da Vinci Schools

**Closed Session**

Meeting entered into one of two **Closed Sessions** at **4:30 P.M.**

**Call to Order for Public Audience**

Meeting was called to order at **6:10 P.M.** by **Chet Pipkin**

**Approval of Minutes**

Minutes from **March 23, 2015** were approved with minor corrections:

First: **JENNIFER MORGAN;**                      Second: **CHERYL COOK;**                      Motion carries: **5-0**

**Board Approvals Pulled**

Approval items **#3 & #4** have been removed from roster to be addressed at next board meeting.

**Board Approvals**

**1-2, 5, 7-8, 10-15, 17-24**

First: **DON BRANN;**                      Second: **CHERYL COOK;**                      Motion carries: **5-0**

**Board Approvals**

**9 & 16**

First: **JENNIFER MORGAN;**                      Second: **DON BRANN;**                      Motion carries: **5-0**

**Board Approvals (Discussed in Closed Session #2)**

**6 & 25**

First: **CHERYL COOK;**                      Second: **JENNIFER MORGAN;**                      Motion carries: **5-0**



**DV Design Senior Project – Kate Parsons, Russell Stoll & Ashley Aviles, Jennifer Lopez, Juliana Pech, Jasmine Solórzano Maya (four DV Design Students)**

During the final eight weeks of the second semester, each student is asked to take part in a project of their own design. As students of Da Vinci Design, an institution that believes in Project Based Learning, they have had exposure to a wide array of projects throughout their time at Da Vinci Design. They've modeled, experimented, debated, constructed, pitched and designed their way through three and a half years of different projects that have been laid out for them.

*Senior Projects* is an opportunity to plan the project that they want. The driving question: How can the class of 2015 create lasting, positive effects, addressing needs in either their school or community environments, by designing projects of their own and taking action in the field.

Led by English teacher Russell Stoll, Ashley, Jennifer, Juliana and Jasmine teamed up on a presentation entitled: *The Little Pink Bag*. Here is the synopsis to their project: Focusing on feminine hygiene in the world of homeless individuals, which is virtually and unfortunately nonexistent. "We are working to give homeless individuals a sense of comfort and dignity by supplying them with a care package while they are menstruating." As part of the assignment, the team passed out fliers throughout the community, outlining donations needed to create donation bags/care packages to be given to homeless women.

**El Dorado County SELPA – Tom Cox and Allegra Johnson**

**Mr. Cox** reports the recommendation was made for Da Vinci Communications to join the El Dorado County Charter SELPA as a trial run for a number of reasons. First, it gives Da Vinci an opportunity to work with El Dorado SELPA; second, DVIA has the lowest amount of special education students, whereas Da Vinci Innovation Academy, which will remain in the Southwest SELPA, has a lot more programs to maintain, so it seems more logical to have DVIA remain in Southwest SELPA. Also, financially speaking, it makes more sense for DVC to join El Dorado County SELPA, while for DVIA -- and in the interest of continuity of services, it makes more sense to stay with Southwest SELPA.

**Mr. Meath** asks how long the authorization for DVC to remain with El Dorado SELPA is.

**Mr. Cox** explains that it is permanent unless the Board wants to make a change.

**Dr. Brann** asks if we've started the clock in regards to Da Vinci Science and Da Vinci Design withdrawing from Southwest SELPA.

**Mr. Cox** responds, saying, if we decide to withdraw from Southwest SELPA it will need to be done by June 30, 2015. Adding, we believe we'd like to always have at least one high school in the Southwest SELPA because it gives us the ability to utilize the inter district permits. If we withdrew from Southwest SELPA, we may have some issues where we wouldn't have the right placement for a student, so we'd like to keep that option available. We're



waiting to get more information to determine if we'll withdraw one of the two schools before the June 30<sup>th</sup> deadline.

**Dr. Brann** asks what kind of information we are waiting on to determine if we'll withdraw.

**Mr. Cox** responds by stating we are waiting on the final allocation, which we'll get this month, but so far, we've been pleased with the services. **Mr. Cox** further explains there are two different funding mechanisms in place: Southwest SELPA funds based on a *type* of need where El Dorado funds based on *per ADA*. When your special education population is close to eight, nine or ten percent, it's considered neutral in terms of dollars. So sometimes, depending on your population it may be more advantageous to go with El Dorado and we think that is the case, here, with Communications.

**Dr. Wunder** adds, special education is such an important part of what we do, it is often an area that if you don't get right, you end up having lots of conversations and issues and problems with costs. The fact that all of us do not hear about it is not about a lack of communication, it's more about Allegra's (Ms. Johnson) leadership and what the school site leaders are doing every day, as well as the resource and classroom teachers. I think we are really fortunate and it is evidenced by what we don't see rather than what we do see.



**Financial Update – Tom Cox**

Mr. Cox states that we are on target with projections.

**DA VINCI SCHOOLS  
FINANCIAL REPORT  
As of 3/31/15  
MAY 4, 2015 BOARD MEETING**

	<b>CURRENT BOARD APPROVED BUDGET</b>	<b>ACTUALS TO DATE</b>	<b>REMAINING BALANCE</b>
<b>REVENUES</b>			
<b>LCFF</b>			
<b>Subtotal LCFF</b>	10,611,353	7,489,341	3,122,012
<b>Total Federal Revenue</b>	805,036	345,481	459,555
<b>Total State Revenue</b>	396,682	194,182	202,500
<b>Total Local Revenue</b>	1,194,549	833,482	361,067
<b>Total Revenue</b>	13,007,619	8,862,485	4,145,135
<b>EXPENSES</b>			
<b>Certificated Salaries</b>			
1000 Subtotal	5,984,182	3,822,295	2,161,886
<b>Classified Salaries</b>			
2000 Subtotal	1,672,045	1,188,882	483,163
<b>Employee Benefits</b>			
3000 Subtotal	1,598,398	1,148,630	419,768
<b>Total Personnel Expenses</b>	9,224,624	6,159,807	3,064,817
<b>Books and Supplies</b>			
4000 Subtotal	1,486,953	1,180,951	306,002
<b>Services and Other Operating Expenses</b>			
5000 Subtotal	2,018,981	1,593,049	425,932
<b>Capital Outlay</b>			
6000 Subtotal	-	-	-
<b>Other Outgoing</b>			
7000 Subtotal	318,341	658	317,683
<b>Total Non-Personnel Expenses</b>	3,824,274	2,774,658	1,049,616
<b>Total Expenses</b>	13,048,898	8,934,465	4,114,433
<b>Operating Surplus/</b>			




(Deficit)	(41,279)	(71,980)
<b>Total Beginning Balance</b>	<b>2,114,902</b>	

**Closed Session**

Meeting entered into its second of two Closed Sessions at **7:00 P.M.**

**Adjournment**

Meeting reconvened from second of two Closed Sessions and was adjourned at **8:00 P.M.**

 **Mr. Meath** requests more visibility regarding financial projections.

 **Denotes action item**