



Da Vinci Schools

Da Vinci Schools Board Meeting

Date and Time

Thursday July 25, 2019 at 6:00 PM PDT

Location

Board Room, 201 N. Douglas Street, El Segundo, CA 90245

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
3. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact Alison Wohlwerth at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Agenda

	Purpose	Presenter	Time
I. Opening Items			06:00 PM
A. Call the Meeting to Order		Don Brann	1 m

- B. Record Attendance and Guests** Alison Wohlwerth
- C. Approval of Agenda** Vote Don Brann 1 m
Call for any changes to the agenda before a motion to approve the agenda is made and seconded.
- D. Public Comments** Don Brann 6 m
Please see Notice above.

II. Information **06:08 PM**

- A. Kitchen Presentation** FYI David Herjeczki and Ben Trask 20 m
The allotted time includes 10 minutes for Q&A.
- B. Sandbox Presentation** FYI David Herjeczki and Ben Trask 30 m
The 30 minutes includes time for Q&A.
- C. From the Board** FYI Don Brann 10 m
New Board Trustee Search Update
- D. From the CEO** FYI Matthew Wunder 5 m
- E. Facilities Update** FYI Vicente Bravo 5 m
- F. Financial Update** FYI Marshall Mayotte, Matt Wunder 10 m
May financials.
- G. Public Notice: Commission on Teacher Credentialing Waiver Request** FYI Jennifer Hawn 1 m

Due to a shortage of Speech Language Pathologists, Da Vinci Schools is requesting a Variable Term Waiver for a Speech Language Pathologist Services credential from the Commission on Teacher Credentialing for the 2019-2020 school year. Megan Katz holds a clear teaching credential, is currently enrolled in a university program for a Speech Language Pathologist Services credential and is scheduled to complete the program by Spring, 2020. Employment in the Speech Language Pathologist position is contingent on approval of the waiver from the Commission on Teacher Credentialing.

III. Approval of Minutes **07:29 PM**

- A. Approve Minutes of the June 19, 2019 Regular Board Meeting** Approve Minutes Don Brann 1 m
Approve minutes for Da Vinci Schools Board Meeting on June 19, 2019

IV. Consent Agenda **07:30 PM**

- A. Approve Check Register - June 2019** Vote Don Brann 1 m
Check and ACH transactions over \$10K in the month of June, presented by management to the Board for approval, as previously agreed.

B. Approve the Updated Facilities Use Fee Schedule for Da Vinci Facilities	Vote	Don Brann	1 m
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Management requests an increase in the published rental fees that Da Vinci Schools charges outside groups for use of its facilities.

C. Approve Letter of Agreement between UCLA Extension and Da Vinci Extension	Vote	Don Brann	1 m
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This agreement contains the same terms and conditions from last year; the dates and courses, and personnel have been updated.

D. Approve Consultant's Agreement for Development	Vote	Don Brann	1 m
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E. Approve Completion of Kitchen, Coffee Bar/Grab & Go Cafe and Seating Area	Vote	Don Brann	1 m
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F. Ratify New Members of the Da Vinci Schools: L.A. County Board of Directors	Vote	Don Brann	1 m
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Ratify appointment of Brenda Freiberg and Aurea Montes-Rodriguez to the Da Vinci Schools: L.A. County Board of Directors.

G. Approve Commission on Teacher Credentialing Waiver Request	Vote	Don Brann	1 m
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Public Notice has been given; the Board's approval is hereby requested.

H. Approve the Updated Certification of Signatures	Vote	Don Brann	1 m
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Signatures of personnel and/or members of the Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment and Contracts.

I. Approve Small School Districts' Association (SSDA) Membership	Vote	Don Brann	1 m
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\$1,250/year annual membership dues

V. Closed Session 07:39 PM

A. Conference with Legal Counsel	Discuss	Don Brann	45 m
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Public Employee Performance Evaluation
Gov. Code §54957(b) – Chief Executive Officer

VI. Closing Items 08:24 PM

A. Reconvene for Public Session & Closed Session Reporting	FYI	Don Brann	1 m
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B. Adjourn Meeting	Vote	Don Brann	1 m
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